

## **Graduate Medical Education Residency Expansion Board**

### **Special Called Meeting**

**April 30, 2024**

### **Minutes of Meeting**

The April 30, 2024, special called meeting of the Graduate Medical Education Residency Expansion Board (GMERE Board) was held virtually via zoom. Dr. Sherry Turner called the meeting to order at 2:01 p.m., with a quorum present.

Board members present: Amanda Deel, Andy Davis, Phillip Gilmore, Sharmila Makhija, Sherry Turner, Kevan Beth Meadors, Evan Branscum

Board members absent: Gregory Smart

Guests present: Dr. Ken Warden, ADHE; Alisha Lewis, ADHE; Alisha Price, ADHE; Lozanne Calhoun, ADHE; and Ryan Anderson, Democrat-Gazette

Dr. Sherry Turner called the meeting to order at 2:01 p.m. and each attendee introduced themselves and gave a brief description of duties and or background.

Dr. Turner mentioned the board packet which includes FOIA information. Lozanne Calhoun elaborated on FOIA and advised that the Attorney General's Office is offering training in May if any board member would like to participate. Alisha Price also provides FOIA training. Dr. Warden gave a quick overview of FOIA training and suggested we could have a more in-depth discussion at a later meeting. Any FOIA requests of this Board will go through Alisha Price.

Dr. Warden gave a brief review of the responsibilities of the board based on the legislation.

There was a discussion of the funds available for grants. Currently the amount is \$500,000 and any FY24 unused funds will roll over to FY25.

Election of officers was discussed but the Board would like to wait until Dr. Turner has a further discussion or rules and bylaws with Alisha Price. Alisha Price will check if there is a legal requirement for bylaws for this board. Dr. Turner will serve as the point of contact until it is determined if bylaws are required.

Lozanne Calhoun reminded the Board to submit their Oath of Office and Statement of Financial Interest to the Secretary of State's Office.

The Board agreed that they would need frequent meetings initially to get things up and running. The next two meeting dates were established as May 15<sup>th</sup> and May 28<sup>th</sup> at 2:00 p.m.

Application and timeline will be further discussed once the Board has an opportunity to review other program applications.

Dr. Gilmore requested a listing of contact information for each Board member. Dr. Turner suggested a contact form be emailed to each Board member and returned for compilation.

A motion to adjourn the meeting was made by Dr. Andy Davis and seconded by Dr. Gilmore. The motion was approved by all. The meeting adjourned at 2:38 p.m.